



2017 Vendor Agreement and Contract

We invite you to be a vendor at the 35th NCJHA Annual Benefit Horse Show and “A Medal Finals”

June 28 - July 02 2017 --- Gov. James B. Hunt, Jr. Horse Complex, Raleigh, NC

___ Indoor 8’x10’	\$250	___ Outdoor Self Contained Space Trailer Length	\$250
___ Indoor 8’x20’	\$350	___ Parking Lot Area	\$300

This agreement is made between ‘NCHJA Annual Show’ and the following:

X _____
Signature Print Name

Company Name

Address City State Zip

Phone: Cell: Email Fax

Description of Merchandise

Arrival Date Departure Date

Please consider donating to the NCHJA Annual Silent Auction. List donation item here:

Neither NCJA Annual Horse Show nor the NC State Fair, their management or staff will be held responsible for the loss, theft or damage to any vendor space, merchandise or loss of profit. NC State Fair security is present on the show grounds, but additional security is not provided. All spaces are assigned by the horse show management. Location requests will be considered but not guaranteed. Assigned spaces are non-negotiable and space size must be strictly adhered to. Indoor spaces are on cement flooring on the concourse of the indoor arena. Electricity is included in the vendor fee for the indoor vendor spaces however extension cords and/or any other desired power accessories are to be supplied by the vendor. Outdoor vendors may have to pay an additional electrical charge. One table is included with indoor spaces. Additional tables are available for \$15 and must be reserved in advance. Vendor spaces may not be set-up or torn down while horses are competing in the show arena. **Set-up is available on Monday of show week at 10 am and must be completed by Wednesday of show week at 5pm. (Wednesday is the first show day).** Payment must be received in full to NCHJA Annual. on or before June 1st. A late fee of \$50 will be charged for any payments received after June 1st. Vendor fees are non-refundable after June 1st. All vendors are required to have their booth set-up and open for business on all competition days. By signing above, you state that you agree to these vendor conditions.

Vendor Fee: _____
Additional Tables: _____ x \$15 = _____
Total Amount Due: _____

Check: NCHJA: 4441 Six Forks Road, Suite 106-167, Raleigh, NC 27609
Credit Card: Call Kim Hoft (919) 538-4781 and email this form to:
ShirleyMurphy10@gmail.com.

Vendor Inquiries: Shirley Murphy – (704) 441-2206 or ShirleyMurphy10@gmail.com